

NEW TARIFF REGISTRATION PROCEDURES

Thank you for your interest in **Dart Maritime Service, Inc.** and our family of products and services. Attached you will find a copy of our price sheet, basic regulatory information and a **Letter of Authority (LOA)** we would need completed and returned to proceed with registering your company with the **U.S. Federal Maritime Commission (FMC)** and publishing your new tariff. The requirements differ depending on your company status, so please refer to the appropriate section below for the correct procedures.

TARIFF REGULATIONS

Presently, all ocean common carriers in the foreign trade of the U.S. are required to make their tariff rates and charges available for public inspection in an electronic format via a “dial-up” system or the Internet, as mandated by the **Ocean Shipping Reform Act (OSRA)**. Additionally, NVOCCs, now designated as **Ocean Transportation Intermediaries (OTIs)**, are also required to be licensed and/or bonded, depending where the company is domiciled.

If you are a Vessel-Operating Common Carrier (VOCC):

You are not required to be bonded or licensed, but must make your tariff information available on-line. Please complete the enclosed **Letter of Authority** and return it along with your pre-payment amount and a copy of your Long Form **Bill of Lading**. Upon receipt, we will commence registration procedures with the FMC and publish your tariff. The entire process should take approximately 3-5 business days from receipt of your information before your new tariff can go into effect. Please advise us of all surcharges and arbitraries you wish to include in your initial tariff.

If you are a Non-Vessel Operating Common Carrier (NVOCC):

a) U.S. based companies:

You are required to post your tariff on-line, secure a bond and obtain an OTI license. We can refer you to a bonding agent, if necessary. The bond should be for **\$75,000.00 USD** with an additional **\$10,000.00** for each unincorporated branch office, if applicable. Separately incorporated branch offices must obtain their own bond. Please complete the enclosed **Letter of Authority** and return it along with your pre-payment amount, **a copy of your valid bond**, proof of an approved **OTI license** and your **Long Form Bill of Lading**.

NEW TARIFF REGISTRATION PROCEDURES (continued)

Your new tariff will become effective in approximately 3-5 business days from receipt of the above, required information. Please advise us of all surcharges and arbitraries you need to include in your initial tariff.

b) Non-U.S. based companies:

You are required to post your tariff on-line and secure a bond. We can refer you to a bonding agent, if necessary. The non-U.S. bond is **\$150,000.00 USD** with the same “branch office” requirements as above for U.S. companies. If you are based outside the U.S., the OTI license is not required, however, you must utilize a licensed OTI to move your cargo through U.S. ports. Your bond can be lowered to the “U.S.” amount if you open an office in the U.S. and can qualify for an OTI license. Please complete the enclosed **Letter of Authority** and return it along with your pre-payment amount, **a copy of your valid bond** and your **Long Form Bill of Lading**. Your new tariff will become effective in approximately 3-5 business days from receipt of the above, required information. Please advise us of all surcharges and arbitraries you wish to include in your initial tariff.

DOCUMENTATION

Please carefully review and complete each form. Make sure that the name of the company appears **identically** on each form. If you are using a trade or d/b/a name, this will have to be stated on each form as well. The company or trade name **MUST** be the same as it appears on the **Bill of Lading** you plan to use, your **Bond** and **OTI License**, if applicable. If you have any questions, please contact us as mistakes in registration could significantly delay the process.

If you are a VOCC, send us ...

- Pre-payment of **\$195.00** plus “hosting” costs for the calendar year. See our price schedule for current fees.
- Completed Letter of Authority (LOA)
- Sample Bill of Lading w/ Terms and Conditions on back

If you are a U.S. NVOCC, send...

- Pre-payment of **\$195.00** plus “hosting” costs for the calendar year. See our price schedule for current fees.
- Completed Letter of Authority (LOA)
- Sample House Bill of Lading w/ Terms and Conditions on back
- Copy of NVOCC Bond for at least **\$75,000.00 USD**
- Copy of approved OTI License (submit OTI application directly to FMC)

NEW TARIFF REGISTRATION PROCEDURES (continued)

If you are a Non-U.S. NVOCC, send...

- Pre-payment of **\$195.00** plus “hosting” costs for the calendar year. See our price schedule for current fees.
- Completed Letter of Authority (LOA)
- Sample House Bill of Lading w/ Terms and Conditions on back
- Copy of NVOCC Bond for at least **\$150,000.00 USD**

Checks should be drawn on a U.S. bank to avoid collection charges billed to your account. Wire Transfers are accepted. Please contact us for bank information.

Upon receipt of all required documentation, we will publish a basic “**Cargo, N.O.S.**” tariff on our official OSRA web site under your name. This tariff includes 34 standard industry rules and a Cargo, N.O.S. rate **ONLY**. **Bill of Lading conversion (if required)** and any additional Rules, Surcharges, Inland Rate Tables, Commodity Descriptions or Rates added to your tariff beyond the initial 34 and Cargo, N.O.S. rate will be subject to additional charges as per our current price schedule and will be billed to your account.

DEFINITIONS

OTI License Application: A form required by the FMC to secure a license for your company. If based in the United States, this must be secured before we can publish your tariff. OTI License Applications are not accepted by the FMC until the appropriate bonding has been obtained and filed. An OTI license application is available upon request. Approval of your license can take up to 90 days from the date of receipt by the FMC.

Letter of Authority: This is a limited power of attorney assigning us as agents for tariff publishing purposes only. It allows us to interact with the FMC on your behalf in regard to inquiries about your tariff.

All completed information should be sent to:

Dart Maritime Service, Inc.
4121-B Rose Lake Dr.
Charlotte, NC, USA 28217-2828
Attn: New Tariffs

(704) 357-6404 Phone
(704) 357-6414 Fax

info@dartmaritime.com **Email**

www.dartmaritime.com **Internet**

NEW TARIFF REGISTRATION PROCEDURES (concluded)

ONCE YOUR TARIFF HAS BEEN PUBLISHED

Upon receipt of the required documentation and prepayment, we will publish your tariff on our website and you have free, unlimited access to your tariff information as part of your monthly web hosting fee.

FMC regulations require that you file all rates and charges for cargo moving under your Bill of Lading, so please notify us of any additions or amendments to your tariff by any of the following methods:

FAX: 704-357-6414

E-MAIL: ratefile@dartmaritime.com

WEB: www.dartmaritime.com.